





**Brighton & Hove  
City Council**

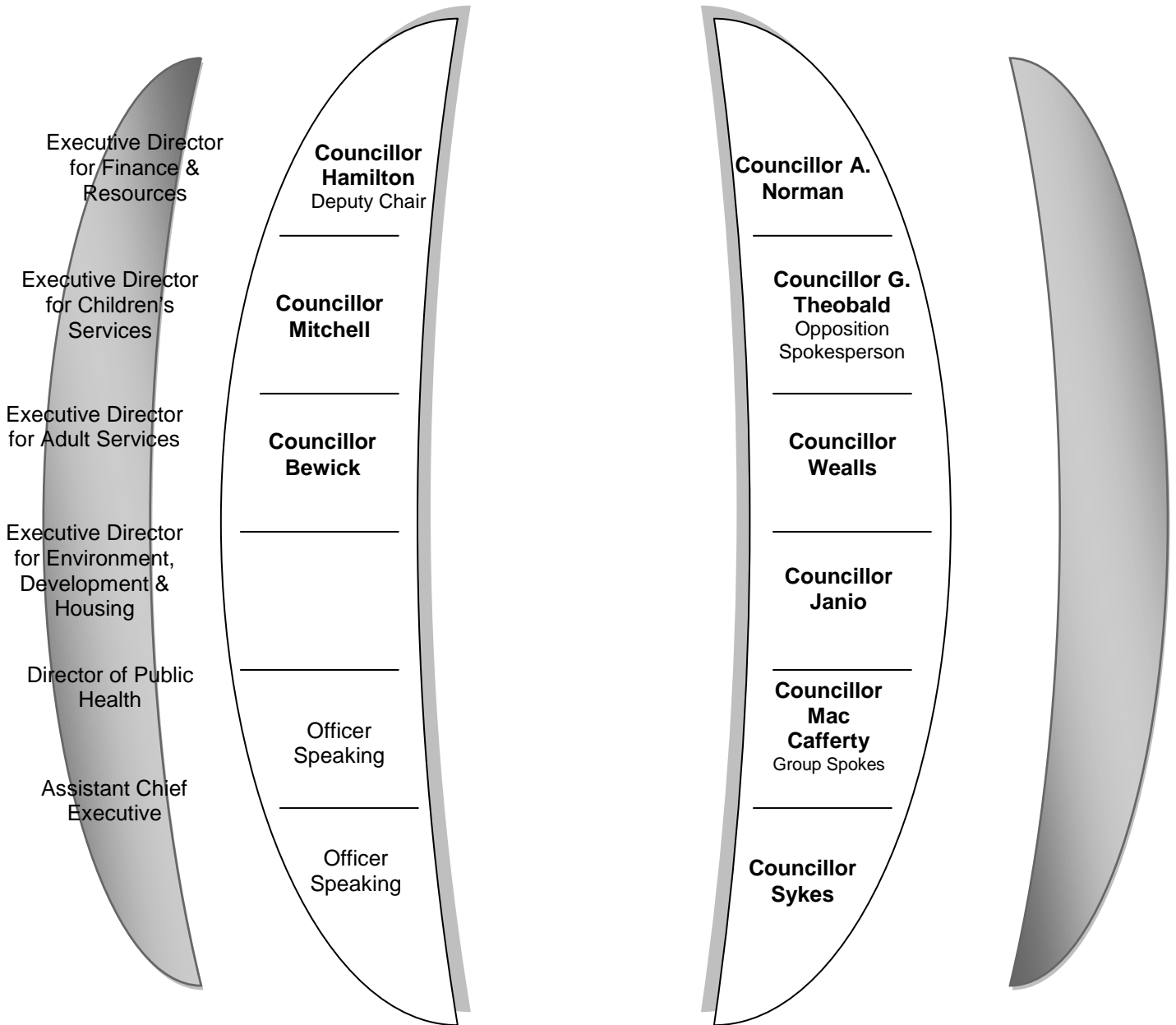
# Policy & Resources Committee

Title:	<b>Policy &amp; Resources Committee</b>
Date:	<b>3 December 2015</b>
Time:	<b>4.00pm</b>
Venue	<b>Auditorium - The Brighthelm Centre</b>
Members:	<b>Councillors:</b> Morgan (Chair), Hamilton (Deputy Chair), G Theobald (Opposition Spokesperson), Mac Cafferty (Group Spokesperson), Bewick, Janio, Mitchell, A Norman, Sykes and Wealls
Contact:	<b>Ross Keatley</b> Democratic Services Manager 01273 291064 ross.keatley@brighton-hove.gov.uk

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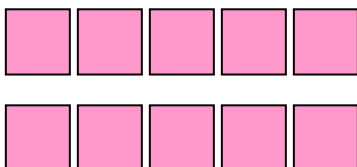
# Democratic Services: Policy & Resources Committee

Monitoring Officer	Councillor Morgan Chair	Chief Executive	Democratic Services Manager
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Public Speaker	Councillor Speaking
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Public Seating



Press

## AGENDA

### PROCEDURAL MATTERS

#### 74 PROCEDURAL BUSINESS

(a) **Declaration of Substitutes:** Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.

(b) **Declarations of Interest:**

- (a) Disclosable pecuniary interests;
- (b) Any other interests required to be registered under the local code;
- (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members should seek advice from the committee lawyer or administrator preferably before the meeting.

(c) **Exclusion of Press and Public:** To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

**NOTE:** *Any item appearing in Part Two of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.*

*A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.*

#### 75 MINUTES

1 - 24

To consider the minutes of the ordinary meeting held on 15 October 2015 and the special meeting held on 4 November 2015 (copies attached).

Contact Officer: Ross Keatley

Tel: 29-1064

**76 CHAIR'S COMMUNICATIONS**

**77 CALL OVER**

- (a) Items 80 – 92 and 94 (Part Two) will be read out at the meeting and Members invited to reserve the items for consideration.
- (b) Those items not reserved will be taken as having been received and the reports' recommendations agreed.

**GENERAL MATTERS**

**78 PUBLIC INVOLVEMENT**

**25 - 30**

To consider the following matters raised by members of the public:

- (a) **Petitions:** to receive any petitions presented by members of the public to the full Council or as notified for presentation at the meeting by the due of (10 days);
  - i) **Hold i360 to Account** – Petition from Mr. R. Heale referred from the Council meeting held on the 22 October 2015 (copy attached).
- (b) **Written Questions:** to receive any questions submitted by the due date of 12 noon on the 26 November 2015;
- (c) **Deputations:** to receive any deputations submitted by the due date of 12 noon on the 26 November 2015.
  - ii) **Support for a Community Café and Storage Space** – Spokesperson Ms. S. Betts referred from the Council meeting held on the 22 October 2015 (copy attached).

**79 MEMBER INVOLVEMENT**

**31 - 32**

To consider the following matters raised by councillors:

- (b) **Written Questions:** to consider any written questions;
  - i) **Councillor Dick Page – Bus Service Operators' Grant** (copy attached).

**FINANCIAL MATTERS**

**80 TARGETED BUDGET MANAGEMENT (TBM) 2015/16 MONTH 7**

**33 - 120**

Report of the Interim Executive Director for Finance & Resources (copy attached).

Contact Officer: *Jeff Coates*  
Ward Affected: *All Wards*

Tel: 01273 292364

## POLICY & RESOURCES COMMITTEE

**81 BUDGET PLANNING & RESOURCE UPDATE - INTEGRATED SERVICE AND FINANCIAL PLAN INITIAL PROPOSALS 2016/17 - 2019/20** **To Follow**

Report of the Interim Executive Director for Finance & Resources (to follow).

*Contact Officer: James Hengeveld Tel: 01273 291242*  
*Ward Affected: All Wards*

**82 COUNCIL TAX REDUCTION REVIEW** **121 - 188**

Report of the Interim Executive Director for Finance & Resources (copy attached).

*Contact Officer: John Francis Tel: 01273 291913*  
*Ward Affected: All Wards*

**83 TREASURY MANAGEMENT POLICY STATEMENT 2015/16 (INCLUDING ANNUAL INVESTMENT STRATEGY 2015/16) – MID YEAR REVIEW** **189 - 200**

Report of the Interim Executive Director for Finance & Resources (copy attached).

*Contact Officer: James Hengeveld Tel: 01273 291242*  
*Ward Affected: All Wards*

**84 LIFE EVENTS FEES AND CHARGES FOR 2015/16 / 2016/17** **201 - 228**

Joint report of the Interim Executive Director for Finance & Resources and the Head of Legal & Democratic Services (copy attached).

*Contact Officer: Paul Holloway Tel: 01273 292005*  
*Ward Affected: All Wards*

### STRATEGIC & POLICY MATTERS

**85 SUPPORT FUNCTIONS REVIEW** **229 - 260**

Report of the Interim Executive Director for Finance & Resources (copy attached).

*Contact Officer: Chris Carter*  
*Ward Affected: All Wards*

**86 CONSTRUCTION CONSULTANCY FRAMEWORK AGREEMENT** **261 - 266**

Report of the Acting Executive Director for Environment, Development & Housing (copy attached).

*Contact Officer: Amy Wilkinson Tel: 01273 291811*  
*Ward Affected: All Wards*

## **POLICY & RESOURCES COMMITTEE**

### **CONTRACTUAL MATTERS**

#### **87 PROCUREMENT OF CASH IN TRANSIT SERVICES 267 - 272**

Report of the Interim Executive Director for Finance & Resources (copy attached).

*Contact Officer:* Jane Strudwick *Tel:* 01273 291255  
*Ward Affected:* All Wards

#### **88 CORPORATE PROCUREMENT OF RENEWABLE ELECTRICITY ENERGY SUPPLIES 273 - 278**

Report of the Interim Executive Director for Finance & Resources (copy attached).

*Contact Officer:* Angela Dymott *Tel:* 01273 291450  
*Ward Affected:* All Wards

### **GENERAL MATTERS**

#### **89 PERFORMANCE UPDATE 2014/15 279 - 318**

Report of the Interim Executive Director for Finance & Resources (copy attached).

*Contact Officer:* Andy Edwards *Tel:* 01273 296823  
*Ward Affected:* All Wards

#### **90 COMMITTEE TIME TABLE 2016-17 319 - 334**

Report of the Head of Legal & Democratic Services (copy attached).

*Contact Officer:* Mark Wall *Tel:* 01273 291006  
*Ward Affected:* All Wards

#### **91 TRANSITIONAL OFFICER ARRANGEMENTS FOR FINANCE & RESOURCES FUNCTIONS 335 - 338**

Report of the Head of Legal & Democratic Services (copy attached).

*Contact Officer:* Abraham Ghebre-Ghiorghis *Tel:* 01273 291500  
*Ward Affected:* All Wards

### **REGENERATION & PROPERTY MATTERS**

#### **92 NEW ENGLAND HOUSE & LONGLEY INDUSTRIAL ESTATE 339 - 350**

Joint report of the Acting Executive Director for Environment, Development & Housing and the Interim Executive Director for Finance & Resources (copy attached).

*Contact Officer:* Alan Buck *Tel:* 01273 292287  
*Ward Affected:* St Peter's & North Laine

## **POLICY & RESOURCES COMMITTEE**

### **93 ITEMS REFERRED FOR COUNCIL**

To consider items to be submitted to the 17 December 2015 Council meeting for information.

*In accordance with Procedure Rule 24.3a, the Committee may determine that any item is to be included in its report to Council. In addition, each Group may specify one further item to be included by notifying the Chief Executive no later than 10.00am on 23 November 2015 (the eighth working day before the Council meeting to which the report is to be made), or if the Committee meeting takes place after this deadline, immediately at the conclusion of the Committee meeting.*

### **PART TWO**

#### **REGENERATION & PROPERTY MATTERS**

### **94 NEW ENGLAND HOUSE & LONGLEY INDUSTRIAL ESTATE - 351 - 352 EXEMPT CATEGORY 3**

Part Two Appendix to the joint report of the Acting Executive Director for Environment, Development & Housing and the Interim Executive Director for Finance & Resources listed at Item 91 (circulated to Members only).

*Contact Officer: Alan Buck Tel: 01273 292287  
Ward Affected: St Peter's & North Laine*

#### **PROCEDURAL MATTERS**

### **95 PART TWO MINUTES 353 - 354**

To consider the Part Two minutes of the meeting held on 15 October 2015 (circulated to Members only).

*Contact Officer: Ross Keatley Tel: 29-1064*

### **96 PART TWO PROCEEDINGS**

To consider whether the items listed in Part Two of the agenda and decisions thereon should remain exempt from disclosure to the press and public.

## POLICY & RESOURCES COMMITTEE

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions and deputations to committees and details of how questions and deputations can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website [www.brighton-hove.gov.uk](http://www.brighton-hove.gov.uk). Agendas are available to view five working days prior to the meeting date.

Electronic agendas can also be accessed through our meetings app available through [www.moderngov.co.uk](http://www.moderngov.co.uk)

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

### WEBCASTING NOTICE

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For further details and general enquiries about this meeting contact Ross Keatley, (01273 291064, email [ross.keatley@brighton-hove.gov.uk](mailto:ross.keatley@brighton-hove.gov.uk)) or email [democratic.services@brighton-hove.gov.uk](mailto:democratic.services@brighton-hove.gov.uk)

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Date of Publication - Wednesday, 25 November 2015